

**VILLAGE OF CHEBANSE
REGULAR MEETING, 7 PM
275 S. OAK ST.
DECEMBER 16, 2013**

President Dubuque called the meeting to order at 7 p.m. and announced the Village would be taping. Kathy Washington/Advocate took notes.

Roll Call: **Present:** Trustees Beherns, Kuntz, LaReau, Mathy, Perzee and Snyder. President Dubuque, Clerk Imhauser and Attorney Donahue
 Others: James Smith/Maintenance, Police Chief Tim Kent, Paul Ducat and Greg Gustafson

The pledge of allegiance was recited.

Regular Minutes: Motion by Trustee Beherns second by Trustee Snyder to accept the regular meeting minutes for December 2, 2013. Vote: 6 yes

Treasurers Report: Motion by Trustee Perzee, second by Trustee Beherns to accept the Treasurers Report for December 3 to December 16, 2013. Vote: 6 yes

Bill Statement: Motion by Trustee Snyder, second by Trustee Mathy to pay the bills dated December 16, 2013. Vote: 6 yes

Unfinished Business:

2014 Homecoming: Trustee Perzee noted:

- Perzee turned in \$140.00 that has been collected for inside vendors
- Met Monday Dec 9th with the 5K people and they are getting things in order and discussing having a color run.
- Met with Lions Club regarding using the ball diamonds for a softball tournament. waiting to hear back from them
- Listened to the band Off-Track and enjoyed listening to them
- discussed ticket sales for the golf cart
- Trustee Mathy advised he received a call from a person wanting to do a magic show. Cost is \$300.00 for forty-five minutes to one hour and he would waive the traveling fees as he would be here visiting family

Street Light: President Dubuque emailed Jeff Caspary with the information on a street light suggesting that they place a light on a pole that is already there. He will also send that information on to John Caspary. Discussed what could be placed there to make for better lighting such as a flashing light

Sidewalk Handrails: President Dubuque talked to the owners and the business owner and they are okay with closing off the handrail in front of their business. The manager asked if they could put some type of cigarette butt container near the handrail. They will show the design before installing. Trustee Mathy advised that he and Trustee Beherns looked over the area with Brian Hertz/MG2A and explained a way to step up to the sidewalk. Mathy requested board members to look over the area and subject will be placed on the agenda for January 6, 2014.

Committees: None

Village Officers:

Clerk: None

Maintenance: James Smith/Maintenance brought up an issue with a sewer smell complaint on Concordia Drive from a homeowner. Smith has installed a vent cap on the Lift Station which stopped the smell from the Lift Station; however, he noticed there is still a smell on Concordia Drive. Board members discussed this area being at the north end and with winds out of the north; it seems to be more noticeable. Also discussed were two other areas, one near Quality Sealcoating and the other a manhole near these homes. James Smith/Maintenance indicated he would be able to vent the manhole. Board members discussed solutions to both areas: 1) extending the vent pipes on the homes, placing a cap over the vent pipe. A motion by Trustee Perzee, second by Trustee Mathy to have James Smith/Maintenance vent the north manhole cover with a cap of \$150.00. Vote: 6 yes
President Dubuque asked if we should also do the manhole near Quality Sealcoating. Discussion on the subject, will wait.

Police: Chief Kent reported he had given a letter to Trustee Mathy and President Dubuque.

New Business:

Rental Fees/Civic Center/Benefit: A motion by Trustee Beherns, second by Trustee Perzee to waive the Civic Center rental fees for a benefit on April 12, 2014. Vote: 6 yes

Baffle/Snow Plow Equipment: A motion by Trustee Mathy, second by Trustee Perzee to purchase baffles for the Boss Plow at \$225.00. Vote: 6 yes

Paul Ducat was present and advised that he was giving his two week notice effective January 1, 2014 for cleaning the Civic Center due to his work schedule. Paul thanked board members as well as board members thanking Paul for his work.

Communications: President Dubuque updated board members on:

- several Christmas cards received from businesses and residents
- read a letter of resignation from Police Chief Tim Kent effective January 4, 2014. President Dubuque thanked Tim for his two years of service.

Public Comment: Trustee Kuntz asked about the deadline for the retention pond at the Crazy Beaver which is January 1st. Trustee Perzee advised that he had a conversation with Brian Hertz of MG2A who advised that they have purchased the concrete piece that is needed and it is in Clifton. Also they have a contractor to do the work, however, he is tied up on another job right now and they are not sure when he will be able to complete. Perzee suggested giving them until spring to get the work done. President Dubuque advised that there were no stipulations placed if the work was not completed. Board members discussed and asked to place on the agenda for the first meeting in January.

Greg Gustafson wished everyone a Merry Christmas, passed out planners and passed out some articles on the metering systems.

A motion by Trustee Mathy, second by Trustee Perzee to go into Executive Session at 7:51 pm to discuss personnel.

Upon returning from Executive Session at 9:05 pm

A motion by Trustee Perzee second by Trustee Beherns to adjourn the Regular Meeting of the Board of Trustees for the Village of Chebanse at 9:06 p.m.

Minutes of the December 16, 2013 Regular meeting of the Board of Trustees for the Village of Chebanse respectfully submitted by Clerk Trudie Imhauser.

_____ Signed

_____ Date