

**VILLAGE OF CHEBANSE
REGULAR MEETING, 7 PM
275 S. OAK ST.
MARCH 16, 2015**

President Dubuque called the meeting to order at 7 p.m. and announced the Village would be taping. Kathy Washington/Clifton Advocate took notes.

Roll Call: **Present:** Trustees Beherns, Kuntz, LaReau, Mathy, and Perzee. President Dubuque, and Clerk Imhauser
 Absent: Trustee Snyder
 Others: James Smith/ Maintenance, and Attorney Michael Donahue. Greg Gustafson, Katie Spence and representative from ATI, Rick Adams, Duane Hull, Jay Hansen and Steve Emme

The pledge of allegiance was recited.

Regular Minutes: Motion by Trustee Beherns second by Trustee Kuntz to accept the regular meeting minutes for March 2, 2015. Vote: 5 yes, 1 absent

Treasurers Report: Motion by Trustee Kuntz, second by Trustee Perzee to accept the Treasurers Report for March 3rd to March 16, 2015. Vote: 5 yes, 1 absent

Bill Statement: Motion by Trustee Perzee, second by Trustee Mathy to pay the bills dated March 16, 2015. Vote: 5 yes, 1 absent

President Dubuque asked to move ahead on the agenda.

Proclamation: Katie Spence from ATI was present and explained the Proclamation for March as the National Athletic Training Month, and what ATI does for the Central School District. President Dubuque read the proclamation. A motion by Trustee Mathy, second by Trustee Beherns to approve the proclamation for March as National Athletic Training Month. Vote: 5 yes, 1 absent

Unfinished Business:

Commercial Property Addition: Board members reviewed photos of marking on the property (151 S. Chestnut St.) for exact placement of the building. Size of the building to be 22' wide and approximately 50' long with a height of 12'. Those present were from the Uptown Grille (Steve Emme), and representatives from the Otto Township Fire Department (Duane Hull, Rick Adams and Jay Hansen).

Concerns of the Fire Department were: Being able to get the rescue boat out of the south side of their building. If they shorten the building by 10' to the east they would have access. It is not to be attached to their current building.

The owner and/or builder were not present at the meeting to be able to discuss any details; therefore the board does not want to make any decisions.

Concerns of Uptown Grille/Steve Emme were: Delivery trucks being able to get deliveries to them.

Other items discussed were:

- Drainage issues
- Existing sewer lines

- Easements
- doing a title search for the fire department building to see if an easement is recorded for the sewer line. If a title search is done, who should be paying for the cost of it?
- As Builts for the property and area were reviewed for the sewer lines
- 15.3' from the south edge of the old body shop building (fire department) to the property line for Walter Dampf (as per Greg Gustafson reviewing the platte of survey)
- Property owner coming to a meeting
- Property owner requested things that the Village want to be put in writing
- Reviewed the platte of survey for the property markers
- making sure that property owner knows if there is a problem with the sewer, the Village may have to excavate
- Concerns about the property owner taking care of the property. In the past they have not taken care.

Greg Gustafson referenced the Village to their storm water retention ordinance stating if there is nowhere for the water to go, there is a requirement for the property owner to do something. Discussion on:

- the 6" tile that is in the area, however it is not clear if it is still functional.
- televising the tile to see if its working
- drainage for all buildings in that area

President Dubuque advised he was not going to take any action and apologized for not everyone being in attendance. Discussion on President Dubuque calling the property owner to discuss and also sending him a letter.

Trustee Perzee will meet with the owner, the contractor, the building inspector to review the area and in the meantime have the village locate the tile.

Employee Compensation: Tabled to the first meeting of April, 2015.

Sewer Rates: Board members reviewed reports and the draft sewer increase ordinance from Clerk Imhauser and tabled the subject of sewer rate increase until the next regular board meeting on April 6th.

President Dubuque advised that there is a problem, mainly at the south lift station with disposable baby wipes being flushed and asked that they not be flushed because they don't breakdown.

Committees:

Building/Civic Center: Trustee Perzee advised that he received a check from the Cub Scouts for \$100.00 to be put towards the table fund. Also he indicated that they are 3 Boy Scouts that are residents that are short on funding to be able to go to summer camp. Discussed and board members asked that the subject be placed on the next agenda for April 6th. Suggestion to have the scout leaders approach other organizations for assistance such as the Lions Club, Legion.

Pull In The Park: Suggestion to make this an actual committee, such as Homecoming or Festival Committee so that the Village is covered under insurance if they are running part of the event. President Dubuque advised that when committees are assigned, he will come up with a committee for homecoming/pull in the park.

Village Officers:

Clerk: Clerk Imhauser reminded board members to complete their economic interest statements and bring to her to be mailed in. Trustee Kuntz advised he has received his back.

Maintenance: None

New Business:

Audit Proposal: Clerk Imhauser advised that the audit proposal came from Russell Leigh & Associates and there are no changes to the proposal which is \$5,200.00 for the audit and the Special Tax Audit. A motion by Trustee Beherns, second by Trustee LaReau to approve the proposal from Russell Leigh & Associates. Vote: 5 yes, 1 absent

Trash & Recycling Containers: Board members reviewed correspondence received regarding trash containers that are left out along the curbside. Problems are with plowing snow, windy conditions and the lids flapping, etc. A copy of the current ordinance regarding receptacles was also provided. Suggestions for the ordinance to be updated. A motion by Trustee Perzee, second by Trustee Kuntz to have Attorney Donahue adjust our receptacle requirement Ordinance 13.201 to state the same penalty as on there and to not put garbage receptacles out until twenty-four hours before pick up and they must be removed off the street after pick up receptacle. Vote: 5 yes, 1 absent

Communications: President Dubuque advised

- letter from Comcast

President Dubuque advised he placed executive session on the agenda and he does have two resumes available and asked if the board wants to go into executive session.

A motion by Trustee Perzee, second by Trustee Kuntz to go into Executive Session for Personnel at 9:20 pm. Vote: 5 yes, 1 absent

Upon returning from Executive Session at 9:50 pm

Public Comment: None

A motion by Trustee Mathy, second by Trustee Kuntz to adjourn the Regular Meeting of the Board of Trustees for the Village of Chebanse at 9:50 p.m.

Minutes of the March 16, 2015 Regular meeting of the Board of Trustees for the Village of Chebanse respectfully submitted by Clerk Trudie Imhauser.

_____Trudie Imhauser_____ Signed

__4-6-15_____Date