

**VILLAGE OF CHEBANSE  
REGULAR MEETING, 7 PM  
275 S. OAK ST.  
NOVEMBER 4, 2013**

President Dubuque called the meeting to order at 7 p.m. and announced the Village would be taping. Kathy Washington/Advocate took notes.

**Roll Call:**     **Present:** Trustees Beherns, Kuntz, LaReau, Perzee and Snyder. President Dubuque, Clerk Imhauser and Attorney Michael Donahue  
                  **Others:** James Smith/Maintenance and Building Inspector Dale Prairie

The pledge of allegiance was recited.

**Regular Minutes:** Motion by Trustee Perzee second by Trustee Beherns to accept the regular meeting minutes for October 21, 2013. Vote: 5 yes 1 absent

**Treasurers Report:** Motion by Trustee Snyder, second by Trustee Beherns to accept the Treasurers Report for October 22 to November 4, 2013. Vote: 5 yes, 1 absent

**Bill Statement:** Motion by Trustee Beherns, second by Trustee Perzee to pay the bills dated November 4, 2013. Vote: 5 yes 1 absent

President Dubuque asked to move ahead on the agenda to the Building Committee Report. Trustee Perzee advised he asked Building Inspector Prairie to attend to discuss cement foundations/rat wall for sheds. The need for a cement foundation for small sheds was discussed. Inspector Prairie will get information from the City of Kankakee (they do not require a cement foundation- only for garages) on what they do for the next Building Committee meeting. The Building Committee meeting is scheduled for Monday, November 18<sup>th</sup> at 6 pm prior to the regular board meeting.

**Unfinished Business:**

**2014 Homecoming:** Trustee Perzee noted:

- Band (Off Track) has been scheduled for Friday night from 8 to midnight at a total cost of \$700.00
- Perzee passed out a sheet showing what could be donated to and to date those that have donated. Attorney Donahue offered to donate towards the beer tent under Concealed Carry Lawyers.Com
- 5K – Perzee is working with Andra Adams and Carolyn Smith and will have more information. Perzee to schedule a meeting with himself, Clerk Imhauser, Carolyn Smith and Andra Adams to discuss
- Information will be taken to Adcraft Printers to have the raffle tickets for the golf cart printed

**School Crossing:** Clerk Imhauser to ask Brian Hertz for more information on the Safe Routes Program/IDOT

**Volunteer Services** – No interest

**Azavar Audit Solutions:** President Dubuque advised that he requested information from a representative of Azavar asking additional questions. He replied to the questions through an email of

which President Dubuque read through. There is no fee for joining Azavar. Their payment comes from anything that is found to be owed to the Village, at which time they would share in that money. 45% contingency to Azavar and 55% to the Village. Board members discussed the proposal. Concern with the amount of time that would be involved for the Clerk. Attorney Donahue asked if they are going to identify and then the Village has to go after or do they go after the funds. Dubuque researched the information they provided and found that they would recover anything that is due the Village. A motion by Trustee Perzee, second by Trustee Beherns that Azavar Audit Solutions review our utility bills. Vote: 5 yes, 1 absent

**Committees:**

**Building:** Trustee Perzee scheduled a Building Committee meeting for Monday, November 18, 2013 at 6 pm at the Village office.

**Water:** Trustee Kuntz advised he will be scheduling a water committee meeting sometime in December.

**Village Officers:**

**Clerk:** Clerk Imhauser provided a copy of the insurance bill that just came and will have on the next agenda to determine how the payment will be made, one check or to be split up at two different times during the year for payment. Also we will be reviewing some new insurance offers that they are providing and information has been provided to Trustee Mathy for his opinion.

**Maintenance:** None

**Police:** Chief Kent advised that the siren on the squad is not functioning properly. Kent is in the process of investigating the problem. A motion by Trustee Perzee, second by Trustee Beherns to have Chief Kent get the siren fixed in the squad car with a cap of \$600.00. Vote: 5 yes, 1 absent

**New Business:**

**Tax Levy:** A copy of the draft tax levy was provided to board members to review if increasing the tax levy 5%. The other option is to not raise the tax levy. Discussion on not raising the tax levy 5%. Subject will be placed on the next agenda for November 18, 2013.

**Santa Train Donation:** Tabled to the meeting of November 18, 2013

**Christmas Lights:** A motion by Trustee Perzee, second by Trustee LaReau to buy Christmas lights with a cap of \$300.00 for the Village. Vote: 5 yes, 1 absent

**Trick or Treat:** No discussion, everything worked out with the hours.

**Street Light/510 So Oak:** President Dubuque advised that a citizen expressed concern about the darkness in this area and asked about getting a street light there. Cost is approximately \$2,500.00. Board members discussed the safety concerns and how to go about getting a street light, the location of the light and if it could come out of the motor fuel fund. President Dubuque asked the board if they want to take the next step to look into putting a light up. A motion by Trustee Perzee, second by Trustee Beherns we move forward with finding out the cost and speaking with our engineer on the availability of MFT funds for a street light at 510 S. Oak St. Vote: 5 yes, 1 absent

**Communications:** President Dubuque updated board members on a meeting:

- Dubuque, Clerk Imhauser and James Smith/Maintenance met with Byron Gaylord. His company runs a website that assists communities in finding and applying for grants.

Additional paperwork will be sent to Dubuque and the subject will be placed on the next agenda. Dubuque advised that he met with someone at the IML conference regarding LED lights for the Village and is looking for information to apply for a grant for such lighting.

**Public Comment:** Trustee Beherns advised that the kids Halloween dance was a huge success.

A motion by Trustee Perzee second by Trustee Beherns to adjourn the Regular Meeting of the Board of Trustees for the Village of Chebanse at 7:57 p.m.

Minutes of the November 4, 2013 Regular meeting of the Board of Trustees for the Village of Chebanse respectfully submitted by Clerk Trudie Imhauser.

\_\_\_\_\_ Signed

\_\_\_\_\_ Date