

**VILLAGE OF CHEBANSE
REGULAR MEETING, 7 PM
275 S. OAK ST.
MAY 4, 2015**

President Dubuque called the meeting to order at 7 p.m. and announced the Village would be taping.

Roll Call: **Present:** Trustees Beherns, Kuntz (arrived late), LaReau, Mathy, Perzee and Snyder.
President Dubuque and Clerk Imhauser
 Others: James Smith/ Maintenance, Jay Hansen & Bill Surprenant/Otto Twp Fire,
Craig & Marsha Crawford and Cheryl Robbins

The pledge of allegiance was recited.

President Dubuque administered oaths of office to Trustees: Beherns, LaReau and Perzee.

Regular Minutes: Motion by Trustee Beherns second by Trustee Snyder to accept the regular meeting minutes for April 20, 2015. Vote: 5 yes, 1 absent

Trustee Kuntz arrived

Executive Minutes: Motion by Trustee Mathy, second by Trustee Perzee to accept the executive session meeting minutes for April 20, 2015. Vote: 6 yes

Treasurers Report: Trustee Perzee requested the donation to the Civic Center be shown separately on the treasurers report. Motion by Trustee Perzee, second by Trustee Snyder to accept the Treasurers Report for April 21st to May 4, 2015. Vote: 6 yes

Bill Statement: Motion by Trustee Beherns, second by Trustee Perzee to pay the bills dated May 4, 2015. Vote: 6 yes

President Dubuque asked to move ahead on the agenda to allow Craig & Marsha Crawford to address the board.

Craig & Marsha Crawford: Craig Crawford advised that he and Marsha will be taking over the County Line Saloon on June 1st. President Dubuque asked if there were any changes being made. Crawford advised no not at this time. Clerk Imhauser advised that she has reviewed his application, certificate of insurance and the lease agreement with LaCost. The fee to transfer the license is \$125.00. A motion by Trustee Beherns, second by Trustee Snyder to approve the Class A liquor license to County Line 37, Inc. Vote: 6 yes
Board members wished them well

Unfinished Business:
Commercial Property Addition/151 S. Chestnut St.: None

Clerk/Treasurer/Water Billing Job: Cheryl Robbins was present and introduced herself. Board members asked questions and reviewed the job with Cheryl. Cheryl indicated she has worked for Culligan for four years doing clerical and runs the office there. Board members discussed the hours. Trustee Perzee asked her thoughts on a 35 hour work week and Cheryl indicated she could make that work. Trustee Kuntz asked her computer experience. Cheryl indicated she has QuickBooks, office and excel experience. Cheryl indicated she would have to give a two week notice. Clerk Imhauser

advised she will be on vacation from the 19th until the 29th. Cheryl asked about the job being salary at 40 hours. The job is currently salary at 40 hours. Discussed the 40 hour work week at \$12.00/hour and continuing with the school crossing. Board members thanked Cheryl for attending. She indicated if they have additional questions to call her. Board members indicated they would be discussing the matter further in executive session.

Possession of Marijuana: President Dubuque put this on the agenda because he felt that some placed were getting lax on this subject and didn't want the Village to go that route. Trustee Snyder asked if the State gets lax on the subject does it place the burden on the Village for policing the situation and also the cost. Attorney Donahue advised yes it would. Question as to whether we can make an ordinance that would be strong enough to deter someone in the Village from possession of marijuana. Board members further discussed the issue and decided to stay on top of the issue.

Committee: President Dubuque advised he has no changes to the committee assignments. There were no other committee reports.

Officers:

Maintenance: James Smith advised that Greg Gustafson inspected the water storage tank and is putting plans together, but has indicated that it could hold off until 2016 to be repainted. Question on how long it would last – felt that it would last for twenty-five years. Confirmed it is okay to stay with cathodic protection every two years.

Clerk: Clerk Imhauser provided the final budget review for Fiscal Year 2015 for board members to review.

New Business:

Consumer Confidence Report: Clerk Imhauser provided a copy of the report to be published. Publishing can be done in the newspaper and not mailed individually. A motion by Trustee Mathy, second by Trustee Kuntz to approve to publish the Consumer Confidence Report for 2014. Vote: 6 yes

Central Stars Golf Outing: A motion by Trustee Beherns, second by Trustee Snyder to sponsor a hole for \$100.00 for the Central Stars Golf Outing. Vote: 6 yes

Telepharm Pharmacies: President Dubuque advised he received a phone call from a person from Telepharm showing a proposal for pharmacies in small towns that have a pharmacist available by the computer or phone. This company asked for \$50,000.00 up front whether it be from investors, etc. Board members discussed the situation and decided they were not interested in this situation.

Use of Alley: President Dubuque asked for clarification on a grass alley that goes between First South St and Second South St and runs perpendicular to Peach St and its use, whether someone could place a garage in the backyard and be able to use the grass alleyway. Board members reviewed the area and advised it was okay. Further discussion on whether to go ahead and construct an alleyway using a gravel base and the ability of the maintenance department to complete the work. James Smith/maintenance indicated they could do the work, however, the hard part is the Comcast lines buried underneath and the need to hand dig those.

Moving Dirt/Crazy Beaver: President Dubuque advised he placed this on the agenda because it came to his attention as more of a liability issue when the Village is handling something on private property. Discussion on having a standardized form to be able to go onto the property and have both parties sign the form, the Village and the resident/property owner. President Dubuque also asked that

if a board member calls him with a concern and feels that the work should be stopped should he stop the work or can it be brought to a board meeting. Suggestion that if he feels it is a safety to life or property issue, then stop the work and evaluate the situation and if there is doubt in his mind to bring it to the board. A motion by Trustee Mathy, second by Trustee Snyder to have Attorney Donahue look into a waiver for doing work on private property. Vote: 6 yes

A motion by Trustee Mathy, second by Trustee Perzee to go into Executive Session at 8:15 pm to discuss personnel. Vote: 6 yes

Upon returning from Executive Session at 8:27 pm

Clerk/Treasurer/Water Billing: A motion by Trustee Kuntz, second by Trustee Mathy to hire Cheryl Robbins as the Clerk, Treasurer, Water Billing at \$12.00 an hour with 40 hours a week starting on June 1, 2015. Vote: 5 yes, 1 Present.

Communications: None

Public Comment: Todd Kuntz thanked everyone for the emails, texts and calls regarding his dad, Rick Kuntz and commended the Fire Department for the job they do. He is doing well.

A motion by Trustee Kuntz, second by Trustee Beherns to adjourn the Regular Meeting of the Board of Trustees for the Village of Chebanse at 8:30 p.m.

Minutes of the May 4, 2015 Regular meeting of the Board of Trustees for the Village of Chebanse respectfully submitted by Clerk Trudie Imhauser.

__Trudie Imhauser_____ Signed ___5-18-15_____Date