

**VILLAGE OF CHEBANSE  
REGULAR MEETING, 7 PM  
275 S. OAK ST.  
SEPTEMBER 8, 2015**

President Dubuque called the meeting to order at 7 p.m. and announced the Village would be taping. Kathy Washington/The Advocate took notes.

**Roll Call:**     **Present:** Trustees Kuntz, LaReau, Mathy, Perzee and Snyder. President Dubuque and Clerk Imhauser  
                  **Absent:** Trustee Beherns  
                  **Others:** Attorney Michael Donahue

The pledge of allegiance was recited.

**Regular Minutes:** Motion by Trustee Mathy second by Trustee Snyder to accept the regular meeting minutes for August 17, 2015. Vote: 4 yes, 1 absent, 1 Present (Perzee)

**Treasurers Report:** Motion by Trustee Perzee, second by Trustee Kuntz to accept the Treasurers Report for August 18<sup>th</sup> to September 8th, 2015. Vote: 5 yes, 1 absent

**Bill Statement:** Motion by Trustee Mathy, second by Trustee Perzee to pay the bills dated September 8, 2015. Vote: 5 yes, 1 absent

**Unfinished Business:**

**Water Storage Tank:** Board members discussed the proposal that was received from Greg Gustafson of Berns, Clancy. Items discussed were:

- amount of work to be completed by Village personnel
- Cathodic Protection – reviewed quote from CORRPRO for \$4,800.00
- Services included with the engineering

Subject is tabled until September 21<sup>st</sup> so that all board members and maintenance personnel are in attendance to discuss.

**Spies Donation/Civic Center:** None – tabled

**Golf Carts:** Tabled until September 21<sup>st</sup>. Attorney Donahue to review the bare minimum of State requirements.

**Loans:** Trustee Perzee asked to discuss monies that are in the General Fund. Discussion on:

- paying off loan for the maintenance truck and/or mower
- looking at maintenance department needs, truck, JCB, etc. Suggestion for James Smith to provide a list to the board of what needs to be done or updated
- Status of the State and payments that are not being received

Motion by Trustee Perzee, second by Trustee Mathy to pay the maintenance truck loan off with a cap of \$10,000.00. Vote: 5 yes, 1 absent

Discussion on paying off the mower loan as well. Suggested since there are only two payments left to continue paying by month.

**Committees:**

**Planning:** Trustee LaReau reported on the Public Hearing held by the Planning Commission Board earlier this evening and the recommendation from the Planning Commission to annex into the Village this property. Board members reviewed the draft annexation ordinance. Clerk Imhauser reported that there will be another section added into the ordinance explaining the zoning of the property. A motion by Trustee LaReau, second by Trustee Snyder to adopt Ordinance #15-05 An Ordinance Annexing Certain Property owned by David L. Prairie located at 1953 W. 8000 So. Road, Chebanse, IL 60922 with changes regarding zoning and to execute the Annexation Agreement. Vote: 5 yes, 1 absent

**Village Officers:**

**Clerk:** Clerk Imhauser advised she received a phone call from Patrick Doggett who works for Representative Kinzinger and will be doing office hours here at the office on September 29<sup>th</sup> from 2-3 pm.

Imhauser provided a copy of the draft newsletter and asked that board members look it over and provide any changes, additions, deletions before Wednesday evening.

Discussed manning the beer tent and what would be needed for the beer tent at the Pull In the Park

**Maintenance:** President Dubuque advised that James Smith/Maintenance told him that all of the outside work on the storage water tank could be done by the maintenance dept.

Also James Smith is interested in the sleigh that is sitting up at the corner of Rt 115 and 2000 W and stopped to look at, the price is \$475.00 Board members discussed purchasing and/or having Smith making one. Subject is tabled to the next meeting

**New Business:**

**Christmas Decorations:** Tabled until the September 21<sup>st</sup> meeting.

**Scare Crow/Christmas Display:** A motion by Trustee Mathy, second by Trustee Snyder to approve the scare crow/Christmas display along Chestnut Street. Vote: 5 yes, 1 absent

**Water Bill Payment/Doug O’Connors:** O’Connor has assisted with computer software updates and correcting problems with the communications between the water tower and storage tanks. A motion by Trustee Perzee, second by Trustee Mathy to credit Doug O’Connors water bill account \$500.00 for services performed for the Village. Vote: 5 yes, 1 absent

**Legion 408 Bash:** A motion by Trustee Mathy, second by Trustee Perzee to approve closing a portion of Fourth South Street for the 408 Bash and Tractor Pull and approval to discharge firearms at the American Legion Park. Vote: 5 yes, 1 absent

**Codification:** President Dubuque asked to discuss codifying the ordinances for the Village. Clerk Imhauser reported on her findings to date after talking to other Villages. The first contact was Sterling Codifiers in Idaho and the second being Municode in Florida. Sterling estimated the cost to be between \$4,000 - \$8,000.00 and fees for maintenance at approximately \$200-\$500/year and for on-line maintenance to be \$500.00/year. Sterlings timeline is 1-2 years. Imhauser suggested that board members look at other Villages on line to see Sterlings and Muncodes. Municode estimated approximately \$7,950 plus other fees. On-line fee is \$790 and timeline is 8-12 months. They have lawyers that will review the ordinances. Payment would be stretched out over a period of time that they are working on it. Attorney Donahue indicated he could talk to the attorneys with Manteno and ask their opinion about dealing with Sterling Codifiers. Clerk Imhauser advised that she is in the

beginning stages of reviewing the information and asked the board members to think about moving forward with the codification as it is something that she feels should be done in the near future.

**Junk/Nuisances:** President Dubuque advised that he has received phone call regarding a property on No. Chestnut Street. He went there on September 2<sup>nd</sup> and spoke to the home owner and explained that the property is not zoned for junk and needs to be cleaned up otherwise a fine would be issued at ten days or September 14<sup>th</sup>. Suggestion to send him a letter by certified mail, return receipt advising that he is in violation. Date for cleanup will be September 19<sup>th</sup> and subject will be reviewed at the September 21<sup>st</sup> meeting. Dubuque also reminded board members that it is their duty also to talk to someone in violation. Any other locations (identified now at No. Terry Lane and W. First South St.) will be contacted by a letter being sent certified return receipt to keep an accurate paper trail. Discussion on having the patrol officers issuing the ordinance violations for junk/nuisance and fines to be placed. The Village will take care of issues by sending a letter to those in violation.

**Communications:** President Dubuque reported on:

- Letter from Comcast

**Public Comment:** Trustee Kuntz asked about doing something with signs coming into the Village and suggested that James Smith/Maintenance put something together for entry into the Village. Subject will be placed on the next agenda, September 21<sup>st</sup>.

A motion by Trustee Kuntz, second by Trustee Perzee to adjourn the Regular Meeting of the Board of Trustees for the Village of Chebanse at 9:11 p.m.

Minutes of the September 8, 2015 Regular meeting of the Board of Trustees for the Village of Chebanse respectfully submitted by Clerk Trudie Imhauser.

\_\_\_\_\_ Signed \_\_\_\_\_ Date