

**VILLAGE OF CHEBANSE
REGULAR MEETING, 7 PM
275 S. OAK ST.
NOVEMBER 18, 2013**

President Dubuque called the meeting to order at 7 p.m. and announced the Village would be taping. Kathy Washington/Advocate took notes.

Roll Call: **Present:** Trustees Beherns, Kuntz, LaReau, Mathy, Perzee and Snyder. President Dubuque, Clerk Imhauser and Attorney Michael Donahue
 Others: James Smith/Maintenance and Police Chief Tim Kent, Brian Hertz, MG2A Engineering

The pledge of allegiance was recited.

Regular Minutes: Motion by Trustee Beherns second by Trustee Snyder to accept the regular meeting minutes for November 4, 2013. Vote: 6 yes

Treasurers Report: Motion by Trustee Mathy, second by Trustee Beherns to accept the Treasurers Report for November 5 to November 18, 2013. Vote: 6 yes

Bill Statement: Motion by Trustee Beherns, second by Trustee Mathy to pay the bills dated November 18, 2013. Vote: 6 yes

Unfinished Business:

2014 Homecoming: Trustee Perzee noted:

- Catholic Church is interested in doing pizzas
- Honeys and Jaenickes are confirmed food vendors
- Trustee Mathy to talk to Bulls BBQ
- American Legion to do fish fry on Friday night
- discussed a food vendor contract. Clerk Imhauser will look into what was previously used

Tax Levy: Board members again reviewed the tax levy information and agree not to raise the levy. Subject is tabled for the 1st meeting of December to vote on the ordinance.

Santa Train: A motion by Trustee Beherns, second by Trustee LaReau to approve \$200.00 for the Santa Train. Vote: 6 yes

School Crossing: Clerk Imhauser reported on her findings talking to Brian Hertz/MG2A. Chief Kent reported that schools are responsible for crossing guards. Discussion on the safe routes to school program (applications due from January 31, 2014), the use of flashing lights and updating sidewalks to the school. James Smith/Maintenance will look into the cost of flashing lights. A motion by Trustee Snyder, second by Trustee Beherns to have Clerk Imhauser work with Brian Hertz/MG2A on filling out a grant application to the State for the State Routes to School Program. Vote: 6 yes

Street Light: President Dubuque asked to table the subject because his meeting with an Ameren representative was cancelled for today and rescheduled to Monday 11/25 at 1 pm for the street light at 510 S. Oak Street. Brian Hertz/MG2A reported that he checked into whether funds from MFT could

be used under the General Maintenance program and you cannot. A contract just as was done with the sidewalk work would have to be done.

Sidewalk Handrails: Brian Hertz/MG2A reported on the status of the sidewalk work/handrails on Chebanse Avenue indicating that the striping still needs to be completed and there is an issue with the entrance on the west end of the work which left a gap. The contractor will be correcting this issue. Trustee Mathy reported on an issue with the step up to the sidewalk is too high. Discussion on alleviating this issue. A motion by Trustee Mathy, second by Trustee Perzee to have Brian Hertz/MG2A go to Chebanse Avenue and look at the current sidewalk situation and come up with ideas to remedy the first step. Vote: 6 yes

IML Insurance: Clerk Imhauser provided a copy of the bill for board members. Two options for additional insurance came. For the Optional Equipment quote is \$160.00/annual. Trustee Mathy discussed the Optional Equipment quote and explained his reasoning for signing up for this. The other option provided was Volunteer Participant Accident Insurance which Mathy suggested that the Village sign up for the Excess program at a cost of \$500.00 additional. Question to Trustee Mathy if he has reviewed the policies for the Village. Mathy advised yes, he has reviewed the policies several times. Clerk Imhauser reported on the annual insurance bill and the payment options they provide. A motion by Trustee Mathy, second by Trustee Perzee to pay the renewal for the IML insurance policy with Option #2 and we add the Volunteer Participant Accident insurance coverage program endorsement with the Excess basis quote with 100 volunteers as well as the optional Equipment breakdown coverage. Vote: 6 yes

ECIVIS: President Dubuque provided information regarding the ECIVIS grant writing program and explained the cost to be \$5,100.00 which would give us the right to use the software that shows all of the grants that would be available to us. Attorney Donahue reviewed the program and provided an opinion. Board members asked questions and advised they would like to see a presentation or talk in person with the representative. Concerns with the cost and providing a three year commitment. Subject is tabled and Dubuque will request Byron to come to a meeting and look into more information.

Committees:

Building: Trustee Perzee reported on the Building Committee meeting held earlier this evening to discuss sheds, rat walls. The committee is recommending not to change the ordinance but to amend the ordinance stating that any sheds under 150 square feet, or 10' x 15' named a pre-fab under those dimension whether plastic or wood would only require a three inch gravel base and skirting instead of the foundation and rat wall. Discussion on the wording of the amendment and the type of buildings. A motion by Trustee Perzee, second by Trustee Beherns that Clerk Imhauser write up an amendment to the ordinance for anything under 150 square foot out building only requires three (3) inches of gravel base and skirting as needed to be approved at the next meeting. Vote: 6 yes

Trustee LaReau advised that there are two handicap parking spots at the Post Office which are supposed to be for the Post Office and there are now two handicap persons living in the apartment and the spots are being taken up. Question if there was anything that could be done to free up another spot. James Smith/Maintenance will review the area to see if there is room and report back at the next board meeting.

Trustee Perzee also reported that Rick Weedon has suffered a heart attack and is in the hospital. Clerk Imhauser and the Building Committee will oversee rentals at the Civic Center for now.

Village Officers:

Clerk: Clerk Imhauser reminded board members of viewing the video for the GHS training needs to be completed by December 1st, and passed out a copy of the 2nd quarter financial report showing budget verses actual expense/income.

Maintenance: None

Police: None

New Business:

Privacy Fence/ Pump Stations: President Dubuque explained the need for these inserts for the Lift Station areas. A motion by Trustee Mathy, second by Trustee Kuntz to approve privacy fence inserts for the pump stations for \$1,600.00. Vote: 6 yes

IML Handbook: A motion by Trustee Snyder, second by Trustee Beherns to approve \$40.00 to purchase a updated copy of the IML Handbook. Vote: 6 yes

Leaf Burning: Trustee Mathy asked to discuss the leaf burning days which are currently set up for the first and third full weekends of each month. Discussion on the issue and suggestions for other options. A motion by Trustee Beherns, second by Trustee Perzee to approve the month of November to have any day be a burn day with the exception of Sunday and Thanksgiving. Vote: 6 yes
Clerk Imhauser will prepare an amendment to the ordinance and have ready for the next meeting.

Water Line Problem/Walnut St & Chebanse Ave: James Smith/Maintenance advised that the Bauer house and Thiele house are both on the same B Box. Smith explained different options to take care of the problem. Suggestion would be to bore under Chebanse Avenue at a cost of \$1,000.00. Discussion on the condition of the property and who currently has possession of the property. Question if the Village should go over and clean up the property. Board members agreed to wait until the first meeting of December. A motion by Trustee Mathy, second by Trustee Kuntz to approve a cap of \$1,500.00 for the water line problem at Walnut Street and Chebanse Avenue. Vote: 6 yes

Communications: President Dubuque updated board members on:

- Nicor Gas Sharing Program
- Meeting for the Kankakee County Courthouse project
- Thank You notes from the Prairie family, Clifton Food Pantry and John Deere (AHW)
- Toys for Tots at Otto Fire Station #1 on November 24th from Noon to 2 pm
- Comcast Letter
- Soldierville “Taking It Back Party” on November 24th
- he spoke to local bar owners regarding keeping beer inside unless there is a beer garden

Public Comment: None

A motion by Trustee Beherns second by Trustee Snyder to adjourn the Regular Meeting of the Board of Trustees for the Village of Chebanse at 9:09 p.m.

Minutes of the November 18, 2013 Regular meeting of the Board of Trustees for the Village of Chebanse respectfully submitted by Clerk Trudie Imhauser.

_____ Signed

_____ Date