

**VILLAGE OF CHEBANSE
REGULAR MEETING, 7 PM
275 S. OAK ST.
FEBRUARY 1, 2016**

President Dubuque called the meeting to order at 7 p.m. and announced the Village would be taping. Kathy Washington/The Advocate took notes.

Roll Call: **Present:** Trustees Beherns, LaReau, Mathy, Perzee and Snyder. President Dubuque and Clerk Imhauser
 Absent: Trustee Kuntz
 Others: Attorney Michael Donahue

The pledge of allegiance was recited.

Regular Minutes: Motion by Trustee Perzee second by Trustee Snyder to accept the regular meeting minutes for January 18, 2016. Vote: 5 yes, 1 absent

Treasurers Report: Motion by Trustee Mathy, second by Trustee Perzee to accept the Treasurers Report for January 19 to February 1, 2016. Vote: 5 yes, 1 absent

Bill Statement: Motion by Trustee Snyder, second by Trustee Beherns to pay the bills dated February 1, 2016. Vote: 5 yes, 1 absent

Unfinished Business:

Water Storage Tank: President Dubuque reported that he has received the specifications and the pre-bid meeting is scheduled at the water storage tank for February 25th and the bid opening at Berns, Clancy on March 3, 2016. Dubuque advised that it is set up so that there is alternate bid areas for spot surface preparation and painting and also for welding and for completing the work at different times of the year.

2016 Street Maintenance: Board members reviewed the supplement resolution for street maintenance materials and labor that will be required for 2016. A motion by Trustee Snyder, second by Trustee Beherns to pass the supplemental resolution to the motor fuel program for supplies and labor hours for the maintenance department at \$30,000.00. Vote: 5 yes, 1 absent

Committees:

Building: Trustee Perzee asked about how the rental fees are monitored. Clerk Imhauser receives the monies from Rick Weedon and will make sure it ties out to the calendar of rentals.

Village Officers:

Clerk: Clerk Imhauser reported she has the new copier; however, they are still working on the ability to print checks and water bills on it. Trustee Perzee will be contacting Martin Whalen to discuss these issues.

Maintenance: Clerk Imhauser reported that James Smith/Maintenance picked up the plaque for Audrey Spies and has it hung on the overhang at the Civic Center. A picture was provided for board members to see.

New Business:

Water Conference: Registration fee is \$250.00. Suggestion to send James Smith to this conference. President Dubuque will discuss with him. A motion by Trustee Mathy, second by Trustee Snyder to approve a cap of \$1,000.00 for Mark Swinford to attend the water conference. Vote: 5 yes, 1 absent

Web-Foote Designs, Inc.: Clerk Imhauser explained the proposal from Web-Foote regarding their hosting and service agreement which would provide added security against those trying to get into the websites. Cost is \$120.00 per month. We are currently paying \$120.00 a year. Web-Foot indicated it is not required to do; however, it could come to that in the future. Board members discussed and decided to not proceed at this time. Clerk Imhauser will inform Web-Foote Designs.

Codification: Clerk Imhauser provided information to the board members on sending the ordinances to Sterling Codifiers by either email or by mail. Sterling has advised they will copy the ordinances and immediately return to the Village if received by mail at no charge. Board members requested that prior to sending that we keep a copy in the office. Imhauser clarified that once Sterling receives the ordinances they will review and then at that time send a proposal for the cost to codify. Originally they felt it would be in the \$4,000 to \$8,000.00 plus to be online would be \$500.00/year and maintenance (based on the number of ordinances passed per year) the cost to update those ordinances would be \$200.00 to \$500.00/year. This is based on a cost of \$21.00 per page. A listing of other communities were provided to board members. Clerk Imhauser has spoken to Herscher and Manteno who indicated they are pleased with Sterling. Sterling indicated that once the proposal is approved, it would take about one year to complete. A motion by Trustee Beherns, second by Trustee Snyder to approve Clerk Imhauser to send our ordinances to Sterling Codifiers with the needed postage. Vote: 5 yes, 1 absent

Refrigerator for Civic Center: A motion by Trustee Beherns, second by Trustee Perzee to purchase a refrigerator at Lowes for \$750.00. Vote: 5 yes, 1 absent

Communications:

- Annual Pancake/Sausage Breakfast on Feb 20th from 7am to 11 am
- Shot Gun Raffle by the American Legion, only 200 tickets sold

Public Comment: None

A motion by Trustee Mathy, second by Trustee Snyder to go into Executive Session at 7:50 pm to discuss personnel.

Upon returning from the Executive Session at 8:12 pm

A motion by Trustee Snyder, second by Trustee Beherns to adjourn the Regular Meeting of the Board of Trustees for the Village of Chebanse at 8:13 p.m.

Minutes of the February 1, 2016 Regular meeting of the Board of Trustees for the Village of Chebanse respectfully submitted by Clerk Trudie Imhauser.

_____Trudie Imhauser_____ Signed _____2-15-16_____ Date