

**VILLAGE OF CHEBANSE
REGULAR MEETING, 7 PM
275 S. OAK ST.
SEPTEMBER 2, 2014**

President Dubuque called the meeting to order at 7 p.m. and announced the Village would be taping. Kathy Washington/Clifton Advocate took notes.

Roll Call: **Present:** Trustees Beherns, Kuntz, LaReau, Mathy, Perzee and Snyder. President Dubuque and Clerk Imhauser
 Others: James Smith/Maintenance, Attorney Michael Donahue

The pledge of allegiance was recited.

Regular Minutes: Motion by Trustee Beherns second by Trustee Kuntz to accept the regular meeting minutes for August 18, 2014. Vote: 6 yes

Treasurers Report: Motion by Trustee Mathy second by Trustee Snyder to accept the Treasurers report for August 19 to September 2, 2014. Vote: 6 yes

Bill Statement: Motion by Trustee Perzee, second by Trustee Snyder to pay the bills dated September 2, 2014. Vote: 6 yes

Unfinished Business:

2014 Homecoming: Trustee Perzee reported:

- 22 Vendors inside gym and 4 outside the gym
- Perzee turned in 42 golf cart tickets sold today. Clerk Imhauser reported having money deposited for 200 tickets.
- Zion Parent Group would like to hold a small bake sale near the fire station
- Illinois State Police are bringing a roll-over simulator with giveaways from 1 pm to 4 pm on Saturday
- Banners – Having 2 large banners made - one for the fence line at the Civic Center and the other at the Legion Park. Discussion on Xfinity or Comcast for the banner. Trustee Snyder to find out
- Concern with the movie in the park and also having a band playing at the same time. Trustee Mathy to talk to Gary Seedorf about the sound.
- Volunteer listing – List will be put out on Facebook for signups. Perzee would like to schedule a meeting for all volunteers on Wednesday, the 17th at 7 pm
- Radios – Discussed the need for using radios
- Clerk Imhauser to order corsages and boutonnieres for the Grand Marshals
- Discussed things to be done prior to the homecoming weekend, picnic tables, power
- Signs for the vendors being donated by Fastlane Graphix will be placed around the area
- Parade route – Discussed staging near the grade school up to First South St, starting the parade at the corner of Short Street and Chebanse Avenue going to Chestnut Street, turning south down Chestnut Street to Third South St and back to the school.
- James Smith advised that his grandfather (a veteran) will be there to cut the cake from Nana's Bakery
- Tennis Court resurfacing – A motion by Trustee Beherns, second by Trustee Snyder to approve recoating the tennis court at \$775.00 from Pavement Pro LLC. Vote: 6 yes

James Smith/Maintenance will contact him to have completed. President Dubuque thanked the maintenance department for taking care of issues on the tennis court.

Air Logic/Agreement: President Dubuque spoke to Eric Kaiser about removing the antenna on top of the tower and also talked to Engineer Brian Hertz. Pictures have been received and were reviewed by board members. Pictures and a letter were sent to Eric Kaiser by email asking them to remove the antenna and to also send shop drawings if they are reinstalling. The Agreement has not been signed and will not be until the issue is resolved.

Committees:

Police: Trustee Mathy reported that the squad car has been sold to the Village of Cissna Park and the money deposited and the squad car loan has been paid off. The title has been sent to Cissna Park. Chebanse Township and Otto Township were talked to about the radios and Otto Township will be reimbursing the Village for the radios that they take. They are still looking for a tub of supplies that were in the trunk. The spare tire was given to Cissna Park also. President Dubuque called and talked to IML about the insurance and what they recommend. IML advised we should get a written contract with Kankakee County so everything is defined. IML also advised they didn't have a copy of any samples. Dubuque talked to Alan Swinford from Kankakee County and they advised they didn't have any samples. Discussion on what to put in the contract. Dubuque will contact the Village of Bonfield since they utilize Kankakee County. Discussion on whether the Village needs to carry some type of liability insurance. Attorney Donahue will make inquiries and have something for the police committee to review. A motion by Trustee Mathy, second by Trustee Perzee to have Michael Donahue make some inquiries to tracking a contract for Kankakee County. Vote: 6 yes

Village Officers:

Clerk: Clerk Imhauser advised that Patrick Doggett from Adam Kinzingers office will be doing traveling office hours here at the hall on September 17th from 12:30 to 1:30 pm.

Maintenance: None

New Business:

Well House #2 – Discussed the Isolation Valve install for well house #2. A motion by Trustee Beherns, second by Trustee Mathy to approve to install an isolation valve on well house #2 with a cap of \$1,700.00. Vote: 6 yes

Ken Anderson Property: President Dubuque advised he has received a request from Ken Anderson to bring in a travel trailer to put on the lot while work is being done on the house. They will be hooking up a plastic line to the cleanout for the sewer and using the water from their house and it will be going thru the meter. A motion by Trustee Beherns, second by Trustee Snyder to approve to allow a travel trailer to be on the lot for construction repairs with the understanding that the trailer be removed and disconnected after completion of the house repairs. Vote: 6 yes

161 N. Locust St./Mobile Home request: President Dubuque advised that Roland Rosenboom sent a letter requesting a trailer to be placed on the lot. Board members discussed this issue and reviewed the ordinance #14.105 – The use of trailers for the purpose of occupancy as a dwelling or for business purpose is prohibited. A letter will be sent to Mr. Rosenboom advising him of the ordinance.

Tree Replacement: Discussion on replacing a tree near the gazebo that is dead. Discussion to replace several of the trees that had to be removed. Trustee Beherns to review the budget. President Dubuque advised he would donate a tree.

Late Water/Sewer Payments: Discussion on the handling of late water payments and shutting water off to locations ordinance. The current ordinance is reading shut off if “complete” payment has not been made. President Dubuque asked to change the ordinance to accommodate people that make an effort, just not the complete payment. Also Clerk Imhauser advised that bankruptcy issues have come up and once a notice of bankruptcy is received, we cannot make any type of communication with them. Question on whether we could shut their water service off? Attorney Donahue stated that no attempt to collect can be made once a bankruptcy notice is received. Attorney Donahue questioned whether a county ordinance would preclude shutting the water off. Clerk Imhauser received a payment from the payee because a bankruptcy notice had just been received the payment had to be returned to them. Discussion on whether the water can be turned off or not. Attorney Donahue stated he would have to research the matter to determine if the water can now be turned off. A motion by Trustee Mathy, second by Trustee Kuntz to have Attorney Donahue look into accepting late water payments in bankruptcy situations and providing services. Vote: 6 yes

President Dubuque stated the current ordinance: Water Service Termination Procedure – 2e If the utility receives the payment of the entire amount shown on the notice prior to the date of termination, such payment shall be considered a timely and complete payment for the purpose of the ordinance. Dubuque asked to change the ordinance to if the utility receives a payment of the entire amount shown so that Clerk Imhauser is allowed lead way to set it up in a payment type of situation. A motion by Trustee Mathy, second by Trustee Kuntz to have Attorney Donahue, President Dubuque and Clerk Imhauser work on the wording and parameters for the water termination procedure under 2e. Vote: 6 yes

Maintenance Roof Shed: Discussion on painting the maintenance shed roof. A proposal from Tatro Painting for power wash, spot prime, rough spots and one finish coat. Material is \$460.00. Total cost with labor is \$6,610.00. Board members discussed the type of paint– James Smith advised that he could paint the roof, would just need the materials. A motion by Trustee Mathy, second by Trustee Perzee to approve painting the maintenance shed roof with a cap of \$1,000.00. Vote: 6 yes

Communications: President Dubuque read:

- email from Jay Hansen asking to address issues: vehicles using the north end of the beaver parking lot onto Third So St and to Oak Street, asked for the owners of the Beaver to do something with the mound of dirt covered with weeds, still getting traffic on Locust St looking for the Beaver and asked for signs to be erected for residential traffic. Board members discussed: 1) eliminating the access point after construction (Discussion on how to handle, suggestion to place poles that maintenance has on the ground and possible signage saying “No Trespassing” on the Village property easement, 2) eliminating the dirt pile – James Smith/Maintenance is taking the dirt from there, 3) Discussed signage for residential traffic. President Dubuque advised that he will talk to John Caspary/Crazy Beaver about placing the poles and Trustee Perzee will respond to Jay Hansen via email regarding the poles.
- Fire Department advised they will not be doing the Santa Train in Clifton this year and will combine with the Village for the Santa visit at the Civic Center
- American Legion 408 Bash is Saturday, September 13th starting at 9 am
- October 31st is the Kids Halloween Party
- The Consolidated Election will be April 7, 2015 and terms for Todd Perzee, Adam Beherns and Randy LaReau are up. Petitions can be picked after September 23, 2014 and turned in between December 15th and 22nd, 2014.

Public Comment:

A motion by Trustee Beherns second by Trustee Kuntz to adjourn the Regular Meeting of the Board of Trustees for the Village of Chebanse at 8:53 p.m.

Minutes of the September 2, 2014 Regular meeting of the Board of Trustees for the Village of Chebanse respectfully submitted by Clerk Trudie Imhauser.

____Trudie Imhauser_____ Signed

_9-15-14_____Date